



GAUNTLET

Property Loss or Damage Claims Form

Section 1 - Insured Information			
Name of Policy Holder			
Address			
Business Description			
Insurer Name			
Policy Number		Renewal Date:	
Name of Person to be contacted in connection with this incident		Telephone No:	
VAT Registration Number			

Section 2 - Detail of Incident	
Date & Time of Incident	
Address where loss or damage occurred	
State exactly how loss or damage occurred	
Please give details of others with knowledge of the circumstances	
Was the property occupied? If not please provide reason and/or brief details	
Was the property furnished?	

Section 3 - Theft <small>(only complete if you are claiming in respect of theft)</small>	
If theft was from a building, how was entry gained	
Were there any visible signs of a forced entry to the building? <small>(If yes please provide details)</small>	
Was an intruder alarm in operation at the time of the incident?	
Was the alarm system activated?	
If a safe was forced, please state particulars of safe? <small>(i.e. make & model)</small>	
Address of police station where you reported the incident	
Date & time it was reported to the police	
Crime Reference Number <small>(obtainable from the police)</small>	

Section 4 - Particulars of Claim

Description of property lost, stolen or damaged (including make & model)	Date of purchase	Original purchase price (£)	Estimated cost of repair (£)	Replacement cost; if not repairable (£)	Repair estimate/ original invoices	Amount Claimed (£)
					* Attached To Follow	
					* Attached To Follow	
					* Attached To Follow	
					* Attached To Follow	
					* Attached To Follow	
					* Attached To Follow	

* delete as necessary

To whom have you instructed repairs?	
If the property is not owned by you to whom does the property belong?	
If you hold any other insurance policies that may also cover this occurrence, please give details of Insurer, Policy Number and Sum Insured?	

Section 6 - Declaration

I/We declare that the above statements are true to the best of my/our knowledge and belief, I/We have not withheld from the Insurer any information within my/our knowledge connected with this claim.

I/we agree to provide the insurers with any further information or documentation as may be reasonably required. I/we understand that Gauntlet's Insurers do not admit liability by issue of this form.

In addition, the articles and property belong to the persons named and no other person has an interest as Owner, Mortgagee or Trustee. I/We understand that insurers may seek information from other insurers to check the answers provided and I/We authorise giving such information for such purposes.

Signature:	Date:
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Fraud Warning

The submission of a fraudulent or exaggerated claim, either in whole or in part, or of any false documentation or statement in support of a claim, may invalidate the whole claim and lead to your policy being declared void.